

# Directions for ARRA Energy Efficiency and Renewable Energy Programs for State Facilities

Read the funding guidelines for both the ARRA Energy Efficiency Improvement Program and Renewable Energy Program for State Facilities, for all information pertaining to these programs.

Applicants are able to save progress on all forms and re-open to edit at a later date.

1. Fill in all organization and facility information on SF59257 or SF59258.
2. In space provided, complete a project description and expected outcomes.
3. Fill out utility rate information.
4. Use form SF59259 to provide details for each individual energy conservation measure (ECM). Save each individual ECM starting with ECM1 (do this by selecting under file “save as”). Continue to count up as needed. e.g. ECM1, ECM2, ECM3...
5. Total all information from the multiple ECM forms and list the totals in the appropriate spot on SF59257 or SF59258.
6. Fill in the other information and include any supporting documents.

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